



# NOMINATIONS GUIDELINES

## FOOD SYSTEMS NETWORK NYC CHAIR

### Call For Nominations for Consideration for the Ballot

**Deadline for Submissions: July 19<sup>th</sup> 2009**

THANK YOU for your interest in participating in the nominations process for the next Chair of Food Systems Network NYC. Please read the following information carefully and contact [nominations@foodsystmsnyc.org](mailto:nominations@foodsystmsnyc.org) if you have any questions.

- (1) Nominations will be accepted from the general membership. Self-nominations are welcome. The deadline for the receipt of nominations is JULY 19th 2009. All nominations are to be submitted on the web using the [online form](#).
- (2) For nominations other than self-nominations, the nominator MUST verify that the prospective nominee is willing to stand for election if selected and work closely with the nominee to obtain the required information in the proper format.
- (3) The required nominee data are (a) first and last names, (b) Email address, (c) telephone number, (d) affiliation, (e) Biographical Statement, and (f) Statement of Candidacy. Each statement MUST BE IN ENGLISH, 1200 or less characters in length, and WRITTEN IN THIRD PERSON.
- (4) Required nominator data (except for self-nominations) are: (a) full name, (b) Email address, (c) affiliation, and (d) an optional list of names, and affiliations for additional endorsements of the nomination (limited to 400 characters). FOR SELF NOMINATIONS, please enter "SELF NOMINATION" IN THE NOMINATOR NAME BLOCK.
- (5) We anticipate a large number of nominations. The Committee makes no guarantee that a nominated person will be included on the ballot. The Committee will endeavor to select a minimum of 4 names and likely no more than 6 names for a ballot that reflects the breadth of the Network. Criteria will include factors such

as accomplishment, professional honors, and leadership. The ballot will be presented to the membership for an online election held from [INSERT DATES]. The individual with the largest number of votes will become the elected Chair for the 2010-2012 term.

(6) All nominations shall be submitted on or before JULY 19th, 2009 via the web link:

<http://foodsystemsny.org/chair+nominations+form>

(7) Nominators are urged to collect and check the required materials (with statements in ENGLISH and in THIRD PERSON) BEFORE going to the link, and to carefully proof the entered fields BEFORE final submission. Once submitted, there is no provision for edits or corrections. For those nominations selected for the ballot, the Biographical Statement and Statement of Candidacy will be included on the ballot as submitted.

(8) Questions should be sent by E-Mail to: [nominations@foodsystemsny.org](mailto:nominations@foodsystemsny.org).